



BBA Extra Curricular Media/Performing Arts Production Contract

Student: _____ Show: _____
Position/Role: _____ Email: _____
Contact Numbers: _____

There is a rich history of excellence in the Performing Arts at Burr and Burton Academy. This excellence is born out of the understanding that in order to be successful, we must rely on one another. Understanding one's role as 'part of the whole' is the means to growing artistically as a team. The key factors to achieving quality experiences in the arts are listed below. If you believe that you can embody these qualities then sign below:

- There is an understanding that we all must remain in excellent academic standing in order to participate in extracurricular activities.
- We subscribe to the "extracurricular training rules" located in the school handbook, and follow all the protocols set forth in that document.
- We respect the environment in which we learn and continually help maintain the professional appearance of the Riley Center.
- We solve all problems as maturely as possible and remain as positive as possible even in the face of adversity.
- We understand that the rehearsal process is a closed environment, no guest are allowed into the rehearsal space without the directors approval.

Attendance:

- We are on time and prepared for all rehearsals, workshops and work calls.
- We maintain our own personal calendar and add all dates required by the production schedule.
- We monitor the production schedule for any changes established by the stage manger or director.
- We manage our personal time to best meet the requirements of our curricular subjects in order to not compromise our participation in extracurricular activities.
- We let the director know, prior to the first rehearsal, of any previously scheduled appointments that fall during rehearsal or production times,
- We do not schedule any new appointments that will interfere with our production/performance responsibilities.
- We are aware that if we have an absence for a rehearsal it is our individual responsibility to get all blocking and other pertinent information from the stage manager so as not to slow down the rehearsal process.

Additional Policy:

- We understand that the director has the right to replace any participant in said production due to, but not limited to, tardiness, missed rehearsals, grade status, attitude, etc.
- We return all items (Scripts, Scores, Costumes, Props, Forms, etc.) by the deadline established.
- We make sure our parents or guardians are aware of the responsibilities required for this production.
- I understand all that is expected of me and agree to embody the qualities listed above.
- If there is time during rehearsal in which I am not being used I will use my time wisely first and foremost to accomplish memorization of lines and blocking.

My parents/guardians are aware of and support premise of this document.

Student _____ Date _____
Parent/Guardian _____ Date _____

Parent/Guardian volunteers are needed for the following areas: *(Circle a category if you are interested in helping)*

Set Construction • Costumes • Props • Makeup • Publicity/Promotion • Ushering • Working Concessions at Performances • Providing food/drinks for concessions •

Parent Name: _____ Email: _____

Phone numbers: _____

Thank You!